Studio Address: Werribee, Torquay and Newtown
Postal Address: 6 Fenwick St. Portarlington, VIC. 3223
Phone: 97416930 or Mob 0412 017 175
Email: liz@stepnout.com.au

COMPULSORY ENROLMENT FORM 2010

STUDIO – Please Circle WERRIBEE TORQUAY NEWTOWN

*Class enrolled 2010*_____

*Name of Pupil*_____

*Mother's Name*_____*Father's Name*_____

*Date of Birth*_____*Age 1STJan* _____

*Address*_____

*Post Code*_____

*Telephone*_____ *Mobile*_____

Email- Can we use this address to forward correspondence and information via your email? ***YES NO (circle)***

*Medical History*_____
*(i.e. Medications, asthma, coordination difficulties, etc.)*_____

*Custodial Detail*_____
(who is eligible to collect child)

Please take note of the following before enrolling.

- It is understood and agreed that all students take classes at their own risk and no liability under any circumstances shall be undertaken by the proprietors for injury or loss of personal effects or clothing.
- In the event of a medical emergency, and where a parent cannot be contacted, I authorise First Steps to seek medical advice for my child at a hospital.
- All payments are to be made on the day of class or before if casual students.
- Missed lessons must be paid for as class overheads are the same whether a particular student attends or not.
- Costume bank must be paid each term, no refunds given.
- All rehearsals must be attended by pupils and helpers or they will be unable to perform.
- This enrolment must be signed prior to any child being insured at the studio, no siblings or friends may join in unless this is done due to stringent insurance laws.
- Dress code must be observed at all times, otherwise they will be asked to sit and watch class.
- No pupil will be allowed to dance unless all fees have been paid and are up to date from the previous year. When signing this enrolment form you agree keep fees payable up to date.
- Parents and siblings are not permitted in any dance class unless prior arrangement has been made with the teacher.
- There will be no alcohol at the studio or performance time.
- Any costumes misplaced or damaged will incur a fee.
- No cameras or videos allowed unless consent from the teacher and other parents is given.
- Any photos or dvds the studio has arranged to be taken of your child may be used for studio publicity.
- **Due to the privacy act there will be no talking about anyone's child during class or at any other time. This is an extremely important issue and if it not adhered to the child will be asked to leave the studio.**

*Signed:*_____*Date:*_____

(PrintName)_____